

## Life Membership of the HRIA - Notes for the Board and Past Presidents

Life Membership nomination from a current (financial) HRIA member, will be forwarded to Past Presidents prior to HRIA Board meeting and comments from Past Presidents will be summarised before the Board meeting.

Any additional information such as confirmation of positions held, dates, membership, etc., will be gathered by the National office.

This information will be sent to the Board accompanying the Briefing Notes the week prior to the Board meeting.

### Considerations when assessing nominations

There are likely to be differences of opinion amongst Board members from different industry sectors and different States.

If there is a very close relationship/conflict of interest the Board member should declare this to the rest of the Board.

The Board might need to be provided with more information, such as references and examples in case they had not heard about the nominee's level of involvement – it could have been in a different State or prior to them joining the HRIA. Consider whether the nominee has -

- held a seat on a committee or the Board
- actively participated in industry events and initiatives

Not too much emphasis on involvement in any one event – e.g. fixed an issue 10 years ago/resolved an issue last month. Participation should have been ongoing and over a period of several years.

Was their involvement solely focused in the sector of industry relating to their business or were they across the hire industry and HRIA activities in the broader sense?

Are there any negative implications of approving the nominee in question?

If there are unanswered questions, the application can be put on hold until sufficient information is gathered.

### Approval

Final approval should be a unanimous decision by the Board and Past Presidents.

Approval should take place during the Board meeting. If someone is not present, their vote can be accepted prior to the meeting.

## Life Membership of the HRIA - Nomination Form

### Criteria

Nominations for Life Membership of the HRIA must be received at least 28 days prior to the date of the next HRIA Board meeting.

Nominees must be individuals who have made a contribution to the HRIA that is extraordinary and worthy of special recognition.

Nominations can only be made by an existing HRIA Member.

Nominations must in the first instance be made to the National Office. These are processed and passed to Past Presidents and the Board who will make an assessment before either approving or rejecting the nomination.

### NOMINEE DETAILS

Name of person: \_\_\_\_\_

Company Name (include previous companies) of the nominee: \_\_\_\_\_

Number of year's involvement with the HRIA (minimum 10 years): \_\_\_\_\_ years

List offices held by nominee within the industry, include dates if possible (National Office will confirm):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list the extraordinary contribution to the HRIA you believe the nominee has provided over the years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Details of the HRIA member proposing the nominee for Life Membership

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Contact phone: \_\_\_\_\_

Do you have a family relationship to the nominee?

Yes (please define) \_\_\_\_\_ No \_\_\_\_\_

Do you have a direct business relationship with the nominee?

Yes (please provide details) \_\_\_\_\_ No \_\_\_\_\_